

VRI Delacombe Cricket Club



Annual General Meeting (copy)

Breakfast will be available from 8:30am with the meeting commencing at 9am.

When Sun, 21 Jun 2026 at 8:30 AM

Location: Doug Dean Reserve, Doug Dean Reserve, Delacombe VIC 3356, Australia

Chairperson Thomas Nichols

Minute
taker Emma Armstrong

Present Tegan Aquilina , Emma Armstrong (Sponsorship Coordinator, Secretary , Facilities/
Projects Manager, Communications Manager), Tammy Attard , Reece Isbister (Social
Coordinator), John Johnston , Rohit Kalluri , Des Martin (Junior Coordinator),
Monique Martin , James Nichols (Senior Coach), Lauren Nichols (Treasurer), Lauren
Nichols (Treasurer), Thomas Nichols (President, Facilities/ Projects Manager,
Communications Manager, U11 Coach), Michelle Pryor , Jason Smith , Benjamin
Tuovinen (Executive Revenue Streams, Social Media and Website Manager), Darren
Ward , Billy Wilson (Apparel Manager)

Apologies Andrew Bennett , anthony creati (Volunteer Coordinator, Fundraising Manager) ,
Cameron Isle (U13 Coach) , Jeromy Johnston , Joshua Mills (Bar Manager), Cael Walsh

Minutes

1. Open Meeting

Tom opened the meeting 9.08am

2. Apologies

Jaxon Smyth, Anthony Creati, Riley Wilson, Erin Andrews, Amal Hari, Brohdie Smyth, Josh
Moore, Angela Hicks, Dan Attard, Jeromy Johnston

3. Confirmation of previous minutes

Tom read the minutes of previous meeting. Second by Darren Ward

4. Annual Presidents report

Season went well, probably the best season tom has seen. This coming season is looking like it will be our best yet with lots of people coming forward offering to help take on different roles and share the workload. Cricket wise it has been a good season both in men's and women's just a shame we couldn't finish the season the way we had planned to with a premiership, but we are surely due for it to come this coming season. Juniors have also been going well with only a hiccup towards the end of the season. James seconded.

5. Annual Treasurer Report

Wardy has mentioned to Tom and Emma in previous weeks that he will not be continuing on as treasure this season. We started the season off with \$9K in our account, our cash projection was predicted we ended the season with \$22k in the bank which it currently has \$17,651.19 in the account with \$2,200 still owing in invoices and \$460 still owing in memberships. Changing from QuickBooks to Xero has been a massive benefit to breaking down our financials which makes it a lot easier for the treasure to report. Seconded by Reece

[!\[\]\(0f848bbd71cef6b345273b16f905912a_img.jpg\) VRI_Delacombe_Cricket_Club_-_Profit_and_Loss.pdf](#)

6. Declare All Positions Vacant

Tom showed everyone the new governance Framework and committee structure, Second by James.

Tom declared all positions vacant.

6.1. President

Tom Nichols nominated by James Nichols, Second by Tam Attard

6.2. Secretary

Emma Armstrong nominated by Ben Tuovinen, second by Rohit Kalluri

6.3. Treasurer

Lauren Nichols nominated by Tom Nichols, second by Reece Isbister

6.4. Revenue Manager

Ben Tuovinen nominated by Tom Nichols, second by Jason Smith

6.5. Sports Manager

Anthony Creati nominated by Tom Nichols, Seconded by Ben Tuovinen.

6.6. Junior CoOrdinator

Des Martin nominated by Ben Tuovinen, second by Rohit Kalluri

6.7. Membership Manager

Robert Walsh nominated by Tom Nichols, seconded by Emma Armstrong

6.8. Communication Manager

Tom Nichols & Emma Armstrong nominated by Tom Nichols, second by John Johnston

6.9. Sponsorship Manager

Cael Walsh nominated by Tom Nichols, second Emma Armstrong

6.10. Apparel Manager

Billy Wilson nominated by Tom Nichols, second by Ben Tuovinen

6.11. Social Media Manager

Ben Tuovinen & Josh Ryan nominated by Tom Nichols, second by Lauren Nichols

6.12. Fundraising Manager

Will continue to look for someone who is a good fit.

6.13. Bar Manager

Josh Mills nominated by Tom Nichols. Was mentioned Cam Isle would like to help out.
No movement.

6.14. Head of Cricket

Jeromy Johnston nominated by James Nichols, second by Reece. Tegan Aqualina
nominated by Tom Nichols, second by Ben Tuovinen.

6.15. Statistics Keeper

Jason Smith nominated by Tom Nichols, second by Tam Attard

6.16. Grants Manager

Brohdie Smyth nominated by Tom Nichols, second by Emma Armstrong

6.17. Child Safety Officer

Michelle Pryor nominated by Emma Armstrong, second by James Nichols

6.18. Australian Sports Foundation Manager

Will continue to look for someone who is a good fit.

6.19. Recruitment Officer

Jordan Wilkes has been nominated by Tom Nichols. Will confirm when he accepts.

6.20. Social CoOrdinators

Reece Isbister, Tegan Braun, Josh Ryan & Billy Wilson have all agreed to help with social coordinating,

7. Bank Signatures - Amended

With the changes of the treasurer, we will need to change the bank signatures from the trade account. Removing Darren Ward and Ben Tuovinen. Adding Lauren Nichols, James Nichols and Anthony Creati. Whilst at the bank it was discussed that Emma and Lauren will open 4 new accounts for the men's, women's, juniors and savings account. Emma and Lauren will be the only signatures required for those new accounts.

8. Announce Captains 2026/27

1st XI - Captain James Nichols, Vice Captain Reece Isbister

2nd XI - Co Captains Billy Wilson & Ben Tuovinen

3rd XI - Captain Anthony Creati , VC still to be announced

4th XI - Captain Jason Smith, VC still to be announced

Womens - Captain Tam Attard, Vice Captain Tegan Braun

9. Junior Report

Challenging season this season with only fielding an Under 11 & Under 13 side. At the start of the season, we had merged with Coronet in our Under 13's with that coming to a halt when the BCA were enforcing rules of how many kids can bat or bowl. We had 16 kids in the blasters which was a successful program once again thanks to Des & Mon. Thomas seconded.

10. Matters Airising

Please see below

10.1. Coaches Juniors and Womens

Next season we hope to have a paid coach for the women's side. Accounts will reflect each grade. Major League will host our preseason club training. Junior Coaches locked in are Cam Isle and Thomas Nichols. Riley Wilson and Josh Ryan have both said they are happy to help. Des has also reached out to a few other players in hopes to secure 2 coaches per side in the juniors.

10.2. Sponsorship

Our goal each season will be to sign on 5 new \$1,000 sponsors, All major sponsors still have another 2 seasons signed.

10.3. adopting updated policies and code of conduct

All new and updated policies were made available for everyone to access and read prior to the meeting.

Code of conduct added club values and updated. Jason Smith moved and seconded by James Nichols.

Not financial Policy - Clearer structure. Will need to add a new minimum payment of \$15 per week. Emma Arsmtrong moved and seconded by Lauren Nichols.

Financial Hardship - Clearer and updated. Rohit Kalluri moved and seconded by James Nichols.

Cash Money Handling - Updated due to no longer handling cash on weekly basis. Reece Isbister moved and second by Michelle Pryor.

Child Safe - Updated. Michelle Pryor moved and second by Tegan Aqualina.

Image Consent - Needs to be added into Code of Conduct and create an opt Out form. Junior coaches as well as blaster co Ordinator will need to have copies of these as well as make it very clear what they are opting in for. James Nichols moved and second by Michelle Pryor.

Committee Roles - Very clear of what is expected of each role. Lauren Nichols moved and second by Tegan Aqualina.

Tasks

- ✓ Add \$15 min payment in Not Financial Policy
Assignee: Thomas Nichols
Due date: Wed, 01 Jul 2026
- ✓ Add image consent in Code of Conduct
Assignee: Thomas Nichols
Due date: Wed, 01 Jul 2026
- ✓ Create Opt Out Form
Assignee: Thomas Nichols
Due date: Wed, 01 Jul 2026
- ✓ Add image consent in Terms and Conditions for registration
Assignee: Emma Armstrong
Due date: Wed, 01 Jul 2026

10.4. Adopting Junior structure "The Railways Way"

Tom read the "Railways Way". Jason Smith moved and second by Lauren Nichols.

11. New Matters

Please see below

11.1. 5 Year Plan

5 year plan was explained to everyone even though it was sent out during the week. Club is in a great position to see this 5 year plan out. Darren Ward moved and second by Emma Armstrong.

12. Meeting Closed

Meeting closed at 10:20am

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of Annual General Meeting (copy) on Sun, 21 Jun 2026

Summary of Matters Arising

Tasks

Item	Task	Assigned to	Due date
10.3	Add \$15 min payment in Not Financial Policy	Thomas Nichols	Wed, 01 Jul 2026
10.3	Add image consent in Code of Conduct	Thomas Nichols	Wed, 01 Jul 2026
10.3	Create Opt Out Form	Thomas Nichols	Wed, 01 Jul 2026
10.3	Add image consent in Terms and Conditions for registration	Emma Armstrong	Wed, 01 Jul 2026

Summary of Attachments

Attachments

Item	File Name
5.	VRI_Delacombe_Cricket_Club_-_Profit_and_Loss.pdf

Attachments can be found under your TidyHQ admin account at:
Storage > Meetings > [Annual General Meeting \(copy\)](#)